

## FAREHAM HOCKEY CLUB LIMITED

Founded in 1900

Affiliated to Hampshire Hockey Association

Club House, Henry Cort Community College, Hillson Drive, Fareham, PO15 6PH



### **Clubhouse Operations**

The Club are pleased to report that the new Clubhouse will be fully operational shortly.

For your own enjoyment and safety and to enable the Club to comply with its statutory obligations, the Club has prepared a full set of operating policies and procedures.

The Directors, Management Committee and Staff employed by the Club are responsible for the implementation of these procedures. Your cooperation is sought in observing these procedures and complying with requests/instructions from Club Officers and Staff and is essential to the smooth operation of the Clubhouse.

Your attention is directed the following key matters of policy;

1. The Club will strictly enforce legislation which makes it an offence to sell alcohol to persons under the age of 18 or to purchase alcohol for consumption by persons under the age of 18.
2. To assist the Officers of the Club and our Bar Staff, we will be implementing the Challenge 21 scheme. Under this scheme the Members, Visitors or Guests who, in the opinion of the Bar Staff or Management, may be under the age of 21 will be asked for proof of age/identity. Please do not be offended if you are asked for such proof.
3. The Club will refuse to serve alcohol to any person who, in the opinion of the Bar Staff or Management, is drunk.
4. No glasses or glass bottles are to be taken outside the Clubhouse at any time.
5. Alcohol cannot be taken outside the Club at any time, unless specific dispensation is announced by the Management Committee. The consumption of alcohol in such circumstances will be restricted to a defined 'patio area' between the Clubhouse and the perimeter fence of the pitch. Only plastic bottles and glasses will be allowed.
6. Planning and fire regulations restrict the capacity of the upper and lower floors of the building. At certain times/events, you may be refused/restricted entry to the building, or specific parts of the building, to ensure compliance with these regulations.
7. Please take the time to read the club's Fire Evacuation Policy and to comply with directions given by the Management and Staff in the unlikely event of a fire or fire alarm.
8. Under the terms of our licence to sell alcohol we are obliged to implement a policy to prevent public nuisance and to respect our neighbours. There are designated and clearly marked entry and exit routes from the car park to the pitch and Clubhouse which follow the path through the school premises. **NO ACCESS** is permitted down the road outside the school gates and past the resident's cottages at any time. Members, Visitors and Guests are requested to enter and leave the premises quietly and with respect for our neighbours.
9. If you require a taxi/lift for your journey from the premises, please make arrangements with the taxi firm/your lift, to text or call you when they arrive in the car park. Please wait in the Clubhouse until they have arrived. Please do not go and wait outside for your taxi/lift.

## FAREHAM HOCKEY CLUB LIMITED

Founded in 1900

*Affiliated to Hampshire Hockey Association*

Club House, Henry Cort Community College, Hillson Drive, Fareham, PO15 6PH



### **Clubhouse Operations**

10. Members and visiting teams and officials will be granted admission without the need to sign an admission record. Any other Guests may be granted entry as a Guest of a Member and the Member shall ensure that the Guest signs the Guest Book. The Member is responsible for the conduct of the Guest and ensuring that the Guest complies with Club policies and operating procedures. Captains/team managers are requested to endeavour to liaise with visiting teams/officials and ensure they are aware of our policies and observe them. Any breaches should be reported immediately to the Management/Staff.
11. Team captains/managers will be responsible for the supervision of persons under the age of 18 who are not otherwise supervised by adults responsible for their welfare. Persons under the age of 16 are not allowed in the immediate bar area.
12. We have a lift to enable disabled, elderly and infirm Members, Visitors and Guests to gain access to/from the upper floor. Please note that the lift is strictly **NOT** for general use by Members.

We want all our Members, Visitors and Guests to fully enjoy the experience of visiting our splendid new Clubhouse. The operating procedures are in place for your comfort and safety and to provide an environment in which we can enjoy the camaraderie of Fareham Hockey Club. Please help us by doing your bit. We thank you for your cooperation but at the same time would point out that sanctions may be applied against serious or repeat offenders of any of the above policies.

